



Triton Regional School District

Respect - Integrity - Excellence for All

District Office

&

General District Wide Operations



*Fiscal Year 2021
Budget Request Book*



Triton Regional School District

District: District Wide Requests

With the requests and additional unavoidable costs outlined in other district and school presentations, this proposal looks to outline further known costs that are carried in the district wide budget. While the figures in other presentations are generally set and will remain consistent throughout the balance of the budget development process, there are still some unknowns for district wide spending. These costs will continue to be refined and confirmed over the coming weeks, with a much clearer picture in place by the Tentative Budget in mid-February, and even further by the Final Budget to be voted this year on March 11th.

Aside from the general increase in operational costs, the categories below outline other strategic spending that is recommended.

Proposed STRATEGIC Expenditures - General Fund Recurring

1. Tuition – PHASED IN Free Full Day Kindergarten

(Increase of \$75,000)

The District has offered tuition based Full Day Kindergarten for many years along with most other cities and towns in Massachusetts. However, while we have routinely discussed finding creative ways to offer it full day Kindergarten free of charge, we have not kept pace with other school districts across the state in doing so. More than ninety percent (90%) of school districts across the state offer free full day Kindergarten, and there is increased talk each year about legislation that would require full day Kindergarten be offered tuition free across the Commonwealth. Even though our \$2,950 tuition is among the lower end for those districts still charging, with a range from \$2,000 to as much as \$4,600, we need to begin planning for the change to tuition free full day Kindergarten.

The National Association of School Psychologists notes higher long-term achievement, fewer grade retentions, higher reading scores in early grades and more reinforcement of positive social behavior among the benefits of full-day kindergarten programs. With all the research showing the positive benefits of full day Kindergarten, there is still an argument with supporting research that speaks to the benefits of half-day kindergarten programs. These benefits include additional time and connection with parents and family members, and assume meaningful and purposeful learning experiences outside the half day kindergarten session. Regardless of whether we believe offering tuition free full day Kindergarten is the right thing to do, if the state mandates that we offer it, we will have a significant financial burden to overcome. Universal Full Day Kindergarten would be the only (no half day) program offered.

To that end, we are proposing that we phase the change in over three years. In this proposal we are suggesting a tuition of \$2,000 for FY21, down \$950. For FY22, we would then propose a tuition of \$1,000, down \$1,000 from the prior year, and then a completely free full day Kindergarten offering would start in FY23 (2022/23 school year). In order to achieve that, the major cost increase would be through offsetting the loss of tuition. With roughly \$250,000 per year in receipts from tuitions paid, after being offset by decreased mid day Kindergarten runs, **we would need to increase our budget by \$75,000 for each of the three years noted**, starting in FY21, and by FY23 the full day Kindergarten program would be fully funded and in place with no further increase required.



Triton Regional School District

2. ELMINATE Student Parking Fees

(Increase of \$20,000)

The practice of charging students to park on campus has been contentious since the fees were first established. The current fee, set at \$180 per year, is generally charged in half or full year fees. However, we have held open spots for daily parking since the need will always be there for this arrangement for students going work or other random appointments. Collection of this parking fee is generally a cash exercise. Revenues from this fee collection are deposited into a revolving account and offset snow removal costs at the MS/HS.

Since its inception, the student parking fee has had an imbalanced cost/benefit arrangement. Revenues over the years have ranged from \$13,000 to \$25,000, with the average being approximately \$20,000 per year. The time and energy it takes for district office staff to collect and manage the collection of fees is significant, but it pales in comparison to the extensive time and energy expended by the High School Administration to enforce the requirement of having to pay to park.

I am proposing the removal of this fee, as I believe the benefit of removing it on student/family morale and that of the High School Administration will be of FAR greater value than the \$20,000 collected annually.

3. PHASED REDUCTION in Athletics Fees – Reduction In Family Cap

(Increase of \$75,000)

We are continually striving to engage students in all aspects of their high school experience. An engaged student performs better in all domains, most notably within academic disciplines. User fees for other activities and clubs, set between \$50 and \$100, have not been found to be routinely cost prohibitive for students looking to participate. With athletics set at \$350 per HS season and \$250 per MS season, we have heard routinely that this keeps some students from participating in sports, which is a pivotal motivator for so many students.

We currently have a family cap of \$1,750. The cap is set to ensure families pay no more than 5 full user fees in a given year. While there is a clear path towards universal full day Kindergarten in the Commonwealth that is driving the requirement for us to reduce tuitions there, user fees are still more universal. However, as we look to remain competitive in an education setting in Massachusetts where parents have many options, including other public schools, we need to commit to reducing our fees for students. Our proposal is to take a phased approach as suggested for Kindergarten, but in this case I suggest a 4 year phase in for this reduction as follows:

- Reduce High School Athletics User Fees by \$90/Year: FY21 (2020/2021) Fee is \$260/sport
- Reduce Middle School Athletics User Fees by \$65/Year: FY21 (2020/2021) Fee is \$185/sport
- Reduce All \$100 Activities (includes Elem. Instrumental) by \$25/Year: FY21 (2020/2021) Fee is \$75
- Reduce All \$50 Activities by \$10/Year: FY21 (2020/2021) Fee is \$40

Using the same formula for the cap, setting the family cap for FY21 at 5 (highest) user fees per year would reset the family maximum at \$1,300. With the ultimate goal of having no user fees to deter students from participation, this proposal is a first step in achieving that end. With a collection of roughly \$300,000 per year in student fees, a four year phase in for eliminating fees costs \$75,000/year.



Triton Regional School District

4. Restoration of Faculty Senate Stipend

(Increase of \$50,000)

The details of this stipend were negotiated with the Triton Regional Teacher's Association during the 2016/2017 school year. We believe that it is crucial to implement a representative teacher leadership structure at each building to ensure we have a collaborative leadership approach in each of the school buildings. Improvements are most accurately and efficiently implemented when there is a clear process in place that allows all stakeholders to be part of the solution. While this can happen informally, outlining a process that provides for compensated efforts has proven to be effective in the past, and I believe the more formalized and detailed structure of the Faculty Senate promote an even greater process for collaborative leadership.

The \$50,000 would fund a leadership group at each of the five (5) district schools, including 5 members from each school. This would be twenty five (25) stipends at \$2,000 per person.

Spending for SUSTAINING District Leadership and General Operations:

(Increase of \$1,025,195)

The following pages detail all of the 1000, 2000, 3000, 4000, 5000, and 9000 series budget lines from the district operating budget, including actual FY19 expenditures, FY20 budgeted totals, and proposals for FY21.

The majority of these lines include the basic operating costs of the district, ranging from transportation to utilities and insurances, and are generally fixed costs that we have to assume as we enter the budget discussions about what we are able to provide in regards to new services.

It is important to note that the overall cost increases in these general lines is higher than usual. This is due in large part to increased costs in Choice and Charter Tuitions, totaling roughly \$216,000, as well as new Essex County Retirement System costs of roughly \$168,000. Both of these charges are fixed and outside our control, which means that we have close to \$400,000 in new costs that are outside the control of the district.

The lines on the following pages represent all operational costs, not inclusive of any committed or non-committed personnel costs, which will be outlined in further detail on January 25th.



Triton Regional School District

Triton Regional School District: 1000 District Leadership & Administration					
<i>Description</i>	<i>FY19 Actuals</i>	<i>FY20 Budget</i>	<i>FY21 Request</i>	<i>Change (FY20- FY21)</i>	
School Committee Expenses	\$ 26,287	\$ 26,700	\$ 24,200	\$ (2,500)	-9%
Superintendent Professional Expenses	\$ 8,947	\$ 3,500	\$ 3,500	\$ -	0%
Assistant Superintendent Professional Expenses	\$ 2,562	\$ 2,200	\$ 2,200	\$ -	0%
Business Professional Expenses	\$ 2,555	\$ 2,200	\$ 2,200	\$ -	0%
District Misc. Training & Travel	\$ 7,291	\$ 8,300	\$ 8,300	\$ -	0%
Advertising	\$ 16,349	\$ 13,104	\$ 13,104	\$ -	0%
Administrative Supplies	\$ 10,425	\$ 15,000	\$ 15,000	\$ -	0%
Administrative Software	\$ 1,008	\$ 1,200	\$ 1,200	\$ -	0%
Administrative Postage	\$ 13,112	\$ 13,500	\$ 13,500	\$ -	0%
Administrative Equipment	\$ 3,289	\$ 5,000	\$ 5,000	\$ -	0%
Banking Fees	\$ 5,023	\$ 6,200	\$ 6,200	\$ -	0%
Audit	\$ 40,000	\$ 39,500	\$ 39,500	\$ -	0%
Payroll & HR Contract Services	\$ 28,555	\$ 19,900	\$ 19,900	\$ -	0%
Special Education Legal Fees	\$ 35,697	\$ 35,000	\$ 35,000	\$ -	0%
School Committee Legal Fees	\$ 14,400	\$ 9,500	\$ 9,500	\$ -	0%
Medicaid Claiming Expenses	\$ 12,214	\$ 15,000	\$ 15,000	\$ -	0%
Leadership & Admin 1000 Total:	\$ 227,714	\$ 215,804	\$ 213,304	\$ (2,500)	-1.16%

Leadership/Administration:

The decrease of \$3,500 is due to the Policy Manual project being completed (Fiscal 2018 to 2020)



Triton Regional School District

<i>Triton Regional School District: 2000 Instructional</i>					
<i>Description</i>	<i>FY19 Actuals</i>	<i>FY20 Budget</i>	<i>FY21 Request</i>	<i>Change (FY20- FY21)</i>	
Substitutes	\$ 299,525	\$ 275,000	\$ 300,000	\$ 25,000	9%
Instructional 2000 Total:	\$ 299,525	\$ 275,000	\$ 300,000	\$ 25,000	9.09%

Instructional:

The increase of \$25,000 brings us in line with actuals from FY19 and expected total costs for FY20.

<i>Triton Regional School District: 3000 Student Services</i>					
<i>Description</i>	<i>FY19 Actuals</i>	<i>FY20 Budget</i>	<i>FY21 Request</i>	<i>Change (FY20- FY21)</i>	
School Physician	\$ 500	\$ 2,000	\$ 2,000	\$ -	0%
Transportation Svcs Regular Education	\$ 1,397,746	\$ 1,473,880	\$ 1,532,835	\$ 58,955	4%
Transportation Services Homeless	\$ 35,000	\$ 26,000	\$ 35,000	\$ 9,000	35%
Student Services 3000 Total:	\$ 1,433,246	\$ 1,501,880	\$ 1,569,835	\$ 67,955	4.52%

Student Services:

Bid opening for transportation will be on January 23, 2020 at 9:00 am. Currently using a 4% increase for FY 21 projection



Triton Regional School District

Triton Regional School District: 4000 Facilities					
<i>Description</i>	<i>FY19 Actuals</i>	<i>FY20 Budget</i>	<i>FY21 Request</i>	<i>Change (FY20- FY21)</i>	
NES Weekend Bldg. Checks/Subs	\$ 18,178	\$ 20,000	\$ 20,000	\$ -	0%
NES Maintenance & Repair Services	\$ 54,360	\$ 68,641	\$ 71,060	\$ 2,419	4%
NES Custodial Supplies	\$ 17,155	\$ 21,000	\$ 21,000	\$ -	0%
PGS Weekend Bldg. Checks/Subs	\$ 17,282	\$ 17,500	\$ 18,000	\$ 500	3%
PGS Maintenance & Repair Services	\$ 40,976	\$ 45,000	\$ 70,905	\$ 25,905	58%
PGS Custodial Supplies	\$ 17,475	\$ 22,000	\$ 30,000	\$ 8,000	36%
SES Weekend Bldg. Checks/Subs	\$ 28,166	\$ 20,000	\$ 20,000	\$ -	0%
SES Maintenance & Repair Services	\$ 56,167	\$ 87,000	\$ 90,625	\$ 3,625	4%
SES Custodial Supplies	\$ 19,788	\$ 19,800	\$ 21,000	\$ 1,200	6%
TRMS/TRHS Weekend Bldg. Checks/Subs	\$ 26,201	\$ 25,000	\$ 25,000	\$ -	0%
TRMS/TRHS Cleaning Services	\$ 278,052	\$ 286,500	\$ 278,052	\$ (8,448)	-3%
TRMS/TRHS Maint & Repair Services	\$ 206,522	\$ 241,200	\$ 241,200	\$ -	0%
TRMS/TRHS Custodial Supplies	\$ 35,409	\$ 37,422	\$ 37,500	\$ 78	0%
Utilities: Heating/fuel	\$ 396,821	\$ 398,000	\$ 398,000	\$ -	0%
Utilities: Water	\$ 58,510	\$ 65,000	\$ 65,000	\$ -	0%
Utilities: Electricity/power	\$ 740,962	\$ 805,000	\$ 805,000	\$ -	0%
Utilities: Waste Removal	\$ 32,603	\$ 41,200	\$ 36,000	\$ (5,200)	-13%
Grounds (Includes \$20K Parking Fee Offset)	\$ 190,055	\$ 176,690	\$ 201,690	\$ 25,000	14%
Facilities 4000 Total:	\$ 2,234,682	\$ 2,396,953	\$ 2,450,032	\$ 53,079	2.21%

Maintenance & Operations

The disproportionate increase for PGS is due to new maintenance contracts and supplies required for the new building.

The increase in Grounds includes increases due to updated bid pricing for all grounds maintenance and field lining.



Triton Regional School District

Triton Regional School District: 5000 Retirement & Insurance					
<i>Description</i>	<i>FY19 Actuals</i>	<i>FY20 Budget</i>	<i>FY21 Request</i>	<i>Change (FY20- FY21)</i>	
Essex County Retirement	\$ 962,718	\$ 1,027,600	\$ 1,195,655	\$ 168,055	16%
Essex County Early Retirement Incentive	\$ 30,664	\$ -	\$ -	\$ -	N/A
Medicare District Match	\$ 346,555	\$ 361,000	\$ 394,250	\$ 33,250	9%
Medical Insurance	\$ 3,995,483	\$ 3,814,757	\$ 4,196,233	\$ 381,476	10%
Dental Insurance	\$ 280,467	\$ 280,988	\$ 280,988	\$ -	0%
Life Insurance	\$ 5,710	\$ 12,500	\$ 10,000	\$ (2,500)	-20%
Unemployment Insurance	\$ 10,932	\$ 46,000	\$ 20,000	\$ (26,000)	-57%
Worker's Compensation Insurance	\$ 136,747	\$ 151,120	\$ 151,120	\$ -	0%
Medex Payments	\$ 811,846	\$ 889,682	\$ 940,175	\$ 50,493	6%
Retiree BC/BS Insurance	\$ 600,999	\$ 604,671	\$ 665,138	\$ 60,467	10%
Dental (Retirees)	\$ 177,435	\$ 183,268	\$ 183,268	\$ -	0%
Property/Liability Insurance	\$ 45,251	\$ 89,000	\$ 89,000	\$ -	0%
403b Dist. Payments	\$ 134,825	\$ 140,000	\$ 140,000	\$ -	0%
Retirement & Insurance 5000 Total:	\$ 7,539,632	\$ 7,600,586	\$ 8,265,827	\$ 665,241	8.75%

Retirement & Insurance

Significant increases in Essex County Retirement based on their assessment (set funding schedule)

Medical insurance assumed at 10%, final increase TBD. Dental was a two year lock for FY20 and FY21. Medex at 6%



Triton Regional School District

<i>Triton Regional School District: 9000 Other Tuitions</i>					
<i>Description</i>	<i>FY19 Actuals</i>	<i>FY20 Budget</i>	<i>FY21 Request</i>	<i>Change (FY20- FY21)</i>	
Recovery High School	\$ 13,845	\$ 1,000	\$ 1,000	\$ -	0%
School Choice Tuition	\$ 553,254	\$ 475,433	\$ 624,320	\$ 148,887	31%
Charter School Tuition	\$ 628,535	\$ 688,644	\$ 756,177	\$ 67,533	10%
Other Tuitions 9000 Total:	\$ 1,195,634	\$ 1,165,077	\$ 1,381,497	\$ 216,420	19%

Other Tuitions

The increases for both School Choice and Charter are the result of increases for the current year we are currently managing.

	<i>FY19 Actuals</i>	<i>FY20 Budget</i>	<i>FY21 Request</i>	<i>Change (FY20- FY21)</i>	
DISTRICT OPERATIONS TOTAL:	\$ 12,930,433	\$ 13,155,300	\$ 14,180,495	\$ 1,025,195	7.79%



Triton Regional School District

District Operations: Supplies/Services Detailed Budget Requests

District Operations - District Leadership & Administration

School Committee Expenses

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Membership Dues	\$ 5,900	Mass Association of School Committees
Membership Dues	\$ 1,300	Mass Association of School Superintendents
Conferences and Workshops	\$ 4,500	MASC Annual Conference
Policy Review	\$ 1,000	Host fee
Meeting Minutes	\$ 6,600	Payroll
Televised Coverage	\$ 1,400	Student worker payroll cost
Meeting Streaming Service	\$ 1,300	Monthly streaming service to televise meetings
Retiree Appreciation	\$ 2,000	Retiree acknowledgements
Batteries	\$ 200	For microphones
Total: School Committee Expenses	\$ 24,200	

Superintendent Professional Expenses

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Membership Dues	\$ 1,000	Mass Association of School Superintendents
Membership Dues	\$ 300	Northshore Superintendents Association
Conferences & Workshops	\$ 2,200	
Total: Superintendent Professional Expenses	\$ 3,500	

Assistant Superintendent Professional Expense

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Conferences and Workshops	\$ 1,000	
Membership Dues	\$ 1,200	
Total: Assistant Superintendent Professional Expense	\$ 2,200	

Business Professional Expenses

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Membership Dues	\$ 600	Mass Association of School Business Officials
Membership Dues	\$ 125	Mass Municipal Accountants & Auditors Association and Eastern Mass Accountants Association
Conferences & Workshops	\$ 1,475	
Total: Business Professional Expenses	\$ 2,200	

District Misc. including Training & Travel

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Mileage Reimbursements	\$ 4,000	For staff out of district travel to meetings and conferences
Central Office Staff Training	\$ 1,800	User Group Meetings and Workshops
Staff Conferences	\$ 2,500	
Total: District Misc. including Training & Travel	\$ 8,300	

Advertising

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Job Posting Software	\$ 5,304	School Spring
Daily Newspaper	\$ 600	Annual Subscriptions
Advertisements - Legal Ads and Help Wanted	\$ 3,200	As needed
Annual Report - Printing Costs	\$ 4,000	Printings costs for annual report
Total: Advertising	\$ 13,104	

Administrative Supplies

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Central Office Copier Costs	\$ 5,000	Cameron Office for Copier costs
Central Office Printer Costs	\$ 1,200	Cameron Office for Toner and Maintenance
Office Supplies	\$ 8,800	General office supplies including binders, folders, storage boxes, pens, pencils, post it notes, envelopes, business cards, etc.

Total: Administrative Supplies \$ **15,000**

Administrative Software

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Web Page Maintenance	\$ 500	Periodic maintenance costs
Misc. other software needs	\$ 700	

Total: Administrative Software \$ **1,200**

Administrative Postage

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Postage Meter Rental	\$ 750	
Postage	\$ 12,000	
Package Shipping Costs	\$ 750	

Total: Administrative Postage \$ **13,500**

Administrative Equipment

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Office Equipment	\$ 5,000	Used for laptop replacements (not covered by lease), projector maintenance, any other misc. office equipment such as adding machines, printers, or panels for cubicles

Total: Administrative Equipment \$ **5,000**

Banking Fees

	<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
	Bank Fees	\$ 6,200	For check printing costs, returned check fees, and wire transfer fees
Total:	Banking Fees	\$ 6,200	

Audit

	<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
	Contracted audit services	\$ 39,500	To include annual financial statements, Management letter, Single Audit, End of Year Report audit, and student activity account audits
Total:	Audit	\$ 39,500	

Payroll & HR Contract Services

	<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
	Payroll Service	\$ -	We are bringing the payroll process in house and will no longer be using a third party vendor
	Third Party Administrators for 403b Plans	\$ 7,600	Omni
	Employee Insurance Consulting	\$ 2,600	GBS, now Gallagher
	OBRA Plan Service	\$ 700	
	Unemployment Consulting Services	\$ 1,000	
	OPEB Actuarial Services	\$ 8,000	KMS Actuaries
Total:	Payroll & HR Contract Services	\$ 19,900	

Special Education Legal Fees

	<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
	Contracted legal services	\$ 35,000	
Total:	Special Education Legal Fees	\$ 35,000	

School Committee Legal Fees

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
General Outside Contracted Legal Services	\$ 9,500	
Total: School Committee Legal Fees	\$ 9,500	

Medicaid Claiming Expenses

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Medicaid Claiming Administration	\$ 15,000	New England Medical Billing
Total: Medicaid Claiming Expenses	\$ 15,000	

TOTAL District Leadership & Administration **\$ 213,304**

District Operations - Instructional

Substitute Teacher Coverage

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Staffing costs of substitute teacher coverage	\$ 300,000	This cost has been consolidated into one district wide line. The prior years costs have also been combined for comparison purposes.
Total: Substitute Teacher Coverage	\$ 300,000	

TOTAL Instructional **\$ 300,000**

District Operations - Student Services

School Physician

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Contracted School Physician	\$ 2,000	
Total: School Physician	\$ 2,000	

Transportation Services Regular Education

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Regular Day Transportation	\$ 1,532,835	4% inc/ awaiting Bid Results Jan 23, 2020
Total: Transportation Services Regular Education	\$ 1,532,835	

Transportation Services Homeless

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Homeless Transportation	\$ 35,000	Estimated based on past recent years actual needs
Total: Transportation Services Homeless	\$ 35,000	

TOTAL Student Services	<u><u>\$ 1,569,835</u></u>
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District Operations - Facilities

NES Weekend Building Checks/Subs

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Custodial Building Checks and Substitutes	\$ 20,000	Based on prior years' actual expenditures
Total: NES Weekend Building Checks/Subs	\$ 20,000	

NES Maintenance & Repair Services

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Elevator monthly maintenance	\$ 1,236	Embree Elevator \$75 per month
Elevator inspection	\$ 400	Annual state inspection fee
Elevator, annual test	\$ 860	Assist with annual fire alarm testing
Fire alarm system	\$ 2,200	Progressive Alarm Systems, annual fire alarm testing
Elevator, annual test	\$ 550	Progressive Alarm Systems, assist with elevator test
Sprinkler system	\$ 300	Ebacher, assisting with annual fire sprinkler testing
Building water quality test	\$ 3,000	Aqua Labs, Bi-annual water testing. \$1436.00/6 months
Building fire suppression test	\$ 2,000	MC Fire Protection, fire suppression systems
Sewerage (lift station) inspection	\$ 1,100	Scherbon, inspection of lift station tank and pumps
Sewerage (lift station) and grease traps	\$ 2,500	Service Pump & Drain, annual cleaning of lift station, both sewerage and kitchen grease traps
Kitchen exhaust hood	\$ 350	CS Ventilation, inspection and cleaning
Building air compressor	\$ 3,500	MAC-AIR, Bi-annual air compressor maintenance
Building security system	\$ 300	Omni Security, annual security monitoring service
Boilers, heating system	\$ 1,200	Industrial Boilers, annual inspection/maintenance of boilers
Auditorium stage curtain	\$ 1,050	Walker Specialties, biennial curtain cleaning/fire retardant application
Generator Maintenance	\$ 2,355	S.B.E. Inc., semi-annual maintenance and repair of generator
Repair Services	\$ 48,159	Covers all mechanical, electrical, plumbing, heating, door locks, card access, glass, and minor roofing repairs. Estimated based on prior years' actual expenditures.
Total: NES Maintenance & Repair Services	\$ 71,060	

NES Custodial Supplies

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Facility Supplies	\$ 16,900	Annual supplies for all bathrooms and building cleaning
Filters	\$ 900	Rooftop and classroom HVAC equipment filters
Plumbing supplies	\$ 600	Bathroom/classroom plumbing fixture repair supplies
Light bulbs	\$ 150	Replacement light bulbs throughout the building
Classroom heating/cooling supplies	\$ 2,450	Replacement/repair of classroom heating/cooling units
Total: NES Custodial Supplies	\$ 21,000	

PGS Weekend Building Checks/Subs

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Custodial Building Checks and Substitutes	\$ 18,000	Based on prior years' actual expenditures
Total: PGS Weekend Building Checks/Subs	\$ 18,000	

PGS Maintenance & Repair Services

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Amesbury Industrial	1,000.00	
Supplyworks	2,000.00	
L.W. Bills Alarm Engineering	1,800.00	
Building water quality test - Aqua Labs	\$2,500.00	
Elevator Maintenance & Inspection - Embree	\$1,900.00	
HVAC	\$17,140.00	Maintenance
Building Mgt system HVAC	\$4,750.00	New
M.C. Fire Protection	\$800.00	
Building Lightning System support	\$4,015.00	New
Repair Services	35,000.00	Repair cost to decrease due to building renovation
Total: PGS Maintenance & Repair Services	\$ 70,905	

PGS Custodial Supplies

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Facility Supplies	\$ 30,000	Supplies for all bathrooms, building cleaning, floor maintenance, air filters, and light bulbs.
Total: PGS Custodial Supplies	\$ 30,000	

SES Weekend Building Checks/Subs

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Custodial Building Checks and Substitutes	\$ 20,000	Based on prior years' actual expenditures
Total: SES Weekend Building Checks/Subs	\$ 20,000	

SES Maintenance & Repair Services

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Fire protection services	\$ 1,428	R.B. Allen Co.
Elevator State inspection requirement	\$ 285	R.B. Allen Co.
Closed heating loop chemical maintenance	\$ 3,014	Aqua Laboratories
Fire sprinkler testing	\$ 415	Ebacher plumbing & Heating
HVAC maintenance contract	\$ 14,945	Mechanical Construction Services
Boiler maintenance	\$ 800	Industrial boiler
Elevator maintenance contract & state inspection	\$ 2,071	Embree Elevator
HVAC digital controls contract	\$ 5,778	Schneider Electric
State elevator inspection	\$ 400	Commonwealth of Massachusetts
Grease trap pump out	\$ 175	Stewarts Septic
Security monitoring	\$ 300	SOS Security
Fire extinguisher testing/kitchen ansul system	\$ 2,360	MC Fire Protection
Generator maintenance	\$ 500	SBE Generator
Kitchen hood cleaning and inspection	\$ 350	Nobles Hood and Duct
Stage curtain fire retardant treatment	\$ 1,200	Walker Specialties
Skid Steer and Snow Blower Maintenance	\$ 1,000	Maintenance of Snow Removal Equipment
Repair Services	\$ 55,604	Covers all mechanical, electrical, plumbing, heating, door locks, card access, glass, and minor roofing repairs. Estimated based on prior years' actual expenditures.
Total: SES Maintenance & Repair Services	\$ 90,625	

SES Custodial Supplies

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Facility Supplies	\$ 21,000	Supplies for all bathrooms, building cleaning, floor maintenance, air filters, and light bulbs. Estimated based on prior years' actual expenditures.
Total: SES Custodial Supplies	\$ 21,000	

TRMS/TRHS Weekend Building Checks/Subs

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Custodial Building Checks and Substitutes	\$ 25,000	Based on prior years' actual expenditures
Total: TRMS/TRHS Weekend Building Checks/Subs	\$ 25,000	

TRMS/TRHS Cleaning Services

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Contracted Cleaning Service	\$ 278,052	Current contract expires in FY22
Total: TRMS/TRHS Cleaning Services	\$ 278,052	

TRMS/TRHS Maint & Repair Services

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Water Treatment Plant - Chemicals	\$ 8,300	Saybrooke Environmental
Water Treatment Plant - Operator	\$ 19,000	Frank Gay
Water Treatment Plant - Monitoring	\$ 25,000	Martinage
HVAC	\$ 25,000	Viking Control and G & P Services
Elevator	\$ 12,000	Embree
Fire Protection	\$ 18,000	Simplex, MC, Ebacher
Generator	\$ 2,000	SBE/Dawes
Compressor	\$ 2,500	Mac Air
Boiler	\$ 4,500	Industrial Boiler
Water Treatment (boiler system)	\$ 3,000	Aqua Lab
Trailer Storage Rental	\$ 2,600	Mobile Mini
Basketball Backboard Inspection	\$ 1,500	
Auditorium Curtain Fire Protection	\$ 1,200	
Lift Rental	\$ 650	
Gator Maintenance	\$ 2,000	
U-Haul Rental	\$ 600	
HS Bleachers - Repair and Maintenance	\$ 16,000	Extensive repairs required for on-going operation
Repair Services	\$ 97,350	Covers all mechanical, electrical, plumbing, heating, door locks, card access, glass, and minor roofing repairs. Estimated based on prior years' actual expenditures.
Total: TRMS/TRHS Maint & Repair Services	\$ 241,200	

TRMS/TRHS Custodial Supplies

	<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
	Facility Supplies	\$ 37,500	Supplies for all maintenance, including door hardware, air filters, light bulbs, thermostats, and clocks. Estimated based on prior years' actual expenditures.
Total:	TRMS/TRHS Custodial Supplies	\$ 37,500	

Utilities

	<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
	Heating/fuel	\$ 398,000	Locked in natural gas rate
	Water	\$ 65,000	Based on actual usage at current rates
	Electricity/power	\$ 805,000	Locked in electricity rate
	Waste Removal	\$ 36,000	Trash disposal and shredding services
Total:	Utilities	\$ 1,304,000	

Grounds

	<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
	MS/HS Campus - Grounds	\$ 165,000	Mowing, trimming, lining of fields , etc
	MS/HS Campus - Snow Removal	\$ 54,000	Contracted base, plus additional cost over 65"
	Forecasting Storm Warning System	\$ 2,690	Precision Weather
		\$ (20,000)	Parking Receipt Offset
Total:	Grounds	\$ 201,690	

TOTAL Facilities \$ 2,450,032

Retirement & Insurance

Retirement & Insurance

<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>	
Essex County Retirement	\$ 1,195,655	Assessed amount for FY21 \$1,099,089 - \$59,302 from grants)	(Assessment
Medicare District Match	\$ 394,250	Medicare payroll tax match	
Medical Insurance	\$ 4,196,233	Projected employee cost at 10% rate increase	
Dental Insurance	\$ 280,988	Current year rates 2 year rate lock	
Life Insurance	\$ 10,000	Projected employee cost at 10% rate increase	
Unemployment Insurance	\$ 20,000	Projected based on current claim level	
Worker's Compensation Insurance	\$ 151,120	Projected based on current claim level	
		Actual current cost plus additional funds for new retirees plus 5	
Medex Payments	\$ 940,175	% increase	
Retiree BC/BS Insurance	\$ 665,138	Projected employee cost at 10% rate increase	
Dental (Retirees)	\$ 183,268	Current year rates 2 year rate lock	
Property/Liability Insurance	\$ 89,000	Projected amount, rates not set	
403b Dist. Payments	\$ 140,000	Amount based on benefit level paid in FY20	
Total: Retirement & Insurance	\$ 8,265,827		
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TOTAL Retirement & Insurance	<u><u>\$ 8,265,827</u></u>		

Other Tuitions

Other Tuitions

	<u>Item</u>	<u>Amount</u>	<u>Description/ Explanation</u>
Recovery High School		\$ 1,000	
School Choice Tuition		\$ 624,320	The FY21 estimate is based on actual FY20 assessment for 100 students, less 10 graduating students, plus an allowance for 5 additional students .
Charter School Tuition		\$ 756,177	The FY21 estimate is based on actual FY20 actual assessment of 57 students less revenue
Total: Other Tuitions		\$ 1,381,497	
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TOTAL Other Tuitions		<u><u>\$ 1,381,497</u></u>	
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TOTAL DISTRICT OPERATIONS		<u><u>\$ 14,180,495</u></u>	