



# TRITON REGIONAL SCHOOL DISTRICT

*Respect, Integrity, and Excellence for All*

**POSITION:** *District Director of Athletics: Grades 7-12*

**PURPOSE OF POSITION:**

To develop, lead and manage a high quality athletics program that will provide students with a broad, balanced, and integrated program characterized by high expectations, performance, equity and sportsmanship as an extension of learning during the formal school day

To develop close and productive relationships with feeder athletic programs within the district with the aim of establishing continuity of opportunity, experience and expectations for students and families

**REPORTS TO:** Superintendent or his/her designee for Program Quality and relevant Principals for day to day matters and scheduling

**SUPERVISES:** Coaches and other personnel directly associated with the program

**PERFORMANCE RESPONSIBILITIES:**

1. To recruit and develop high quality personnel, and recommend their appointment to the relevant Principal
2. To supervise and evaluate program personnel in accordance with arrangements approved by the School Committee from time to time
3. To prepare, present, and manage the athletic program budget
4. To order, issue, and maintain athletic equipment for program equipment
5. To support efforts to improve the athletic facilities, and liaise with the Facilities Manager regarding the playability of fields
6. To coordinate the scheduling of fields, gymnasias, transportation, officials, ticket sales, and medical assistance
7. To ensure that all participating students are in compliance with school eligibility requirements, including insurance, physicals, head injury management, and records
8. To ensure that the program is in compliance with MIAA regulations, and act as a liaison to the MIAA
9. To ensure the supervision of all home athletic events; minimally in compliance with MIAA requirements
10. To work with coaches and the relevant Principal to support the implementation of the fee waiver policy
11. To collect, report, and deposit all monies received from interscholastic events

12. To develop close and productive relationships with feeder athletic programs within the district with the aim of establishing continuity of opportunity, experience and expectations for students and families
13. To liaise with and support the efforts of the boosters organizations
14. To perform such other tasks that lie within the scope of the position as may be assigned from time to time

**QUALIFICATIONS:**

1. A minimum of a Master's Degree in either Education or Sports Management from an accredited college or university
2. Holds or is eligible for a Massachusetts Supervisor/Director License
3. Successful experience as a teacher and coach at the secondary level
4. Such alternative but equivalent qualifications as the Superintendent of Schools may find appropriate and acceptable
5. Current driver's license

**ATTRIBUTES:**

- Committed to the core values of the district
- An unwavering commitment to student success
- Leadership and resource management skills
- High level communication and interpersonal skills
- A commitment to collaborative practice within a professional learning community
- Able to delegate and exercise good judgment
- Detail oriented
- Able to multi-task

**TERMS OF EMPLOYMENT:**

- Annual Work Schedule: 210 Days Per Year
- Work year includes summer duties to prepare for the following school year
- Health and Benefits Per District Policies and Agreements
- Salary to be negotiated with the Superintendent

**HIRING RANGE:** \$85,000 - \$105,000

**EVALUATION:** Performance of this job will be evaluated in accordance with provisions of the School Committee's policy on Evaluation of School Administrators