



School Facility Rental Agreement

The facilities of the Triton Regional School District are available for use by municipal and private groups as well as other organizations. For all groups not functioning under the auspices of the Triton Regional School District or the Towns of Newbury, Rowley or Salisbury, rental charges will apply.

The following regulations have been established by the Triton Regional School Committee and govern all district building use.

Approval for the use of any school facility(ies) shall be obtained through the office of the building principal, who shall have the discretion to grant permission for the use, reject the request, and/or recommend changes in the request for all non-profit entities. The building principal reserves the right to revoke, for any reason, permission previously granted and shall not be responsible either directly or indirectly for any loss or expenditure incurred by the applicant. Any application rejected by a building principal will be forwarded to the superintendent for review. The school committee will be made aware of any rejections made by the superintendent.

- The Triton Regional School District reserves the right to approve, reject and/or alter any and all requests for the use of any facility by a "for-profit" entity. A certificate of general liability insurance will be kept on file from those groups and organizations that have such insurance.
- The building principal shall communicate his/her decision to the appropriate party(ies) via e-mail. The building principal shall also inform the applicant of any applicable insurance requirements, fees, the necessity for police, and/or any other requirements or charges. The building principal shall also inform the applicant that school sponsored functions take precedence, and that permission for usage may be revoked if the facility is needed for a school event, (i.e. an additional practice called by a basketball coach or a change in schedule could negate permission for a gym.) The building principal will inform the user of such cancellation as soon as possible. The requirement of police is at the sole discretion of the chief of police of the town where the facility is located.
- The building principal, or his/her designee, shall be responsible for the supervision and operation of any equipment requiring specialized knowledge or skill that is needed as part of the rental of district facilities.
- At least one (1) employee of the Triton Regional School District, or designee, shall be present whenever the building is in use. The assigning of a designee shall be at the sole discretion of the building principal.
- The person, persons, or organizations granted the use of the building or grounds shall assume full liability of any damage to the building, equipment, or grounds resulting from such use. No scenery, furniture or other fixture shall be attached to any part of the building except with the express permission of the building principal. The Triton Regional School District and/or its representatives shall be held free from any and all liability resulting from such damage and/or injury. The requestor is responsible for the preservation of order.
- Only the facilities requested, and approved on the application from shall be used, and only for the time stipulated. Any individual(s) found in areas that are off limits will be subject to immediate eviction of the premises and may cause their activity/organization to forfeit any rights for the use of facilities for that season and/or the future.
- The Triton Regional School District reserves the right to revoke, for any reason, permission previously granted and shall not be responsible either directly or indirectly for any loss or expenditure incurred by the requestor. The requestor shall pay the established fee for the use of the facility.