

MEETING MINUTES

Pine Grove School School Building Committee

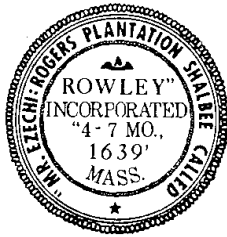
DATE OF MEETING: February 08, 2018

PURPOSE OF MEETING: Pre-Construction Meeting

Joseph Perry	Y	Chair, Board of Selectmen	josp2@verizon.net
Cliff Pierce	Y	Board of Selectmen	cliffmpierce@gmail.com
Lawrence White	Y	Chair, Finance Committee	lwfincommail@gmail.com
Dennis Roy	N	Finance Committee	Droy51@comcast.net
Nerissa Wallen	Y	School Committee	Nerissa.Wallen@tritonschools.org
Brian Forget	N	Superintendent, TRSD	Brian.Forget@tritonschools.org
Michelle Cresta	N	TRSD	Michelle.Cresta@tritonschools.org
Chris Walsh	Y	TRSD	Christopher.Walsh@tritonschools.org
Christine Kneeland	Y	Principal, Pine Grove School	Christine.Kneeland@tritonschools.org
Debbie Eagan	Y	Town Administrator, Town of Rowley	Debbie@Townofrowley.org
Karen Summit	Y	Treasurer, Town of Rowley	Karen.Summit@Townofrowley.org
Jane White	Y	Pine Grove Parent	j_koopman@hotmail.com
Erica Geyer	Y	Pine Grove School Teacher	Erica.Geyer@tritonschools.org
Emma Hunt	Y	Pine Grove School Teacher	Emma.Hunt@tritonschools.org
Jay Szymanski	N	Pine Grove Parent	jayszy2004@yahoo.com
Brad Dore	Y	Dore & Whittier, Architect	bdore@doreandwhittier.com
Jon Richardson	Y	Dore & Whittier, Architect	jrichardson@doreandwhittier.com
Chip Heitkamp	Y	Dore & Whittier, Architect	cheitkamp@DoreandWhittier.com
Emily Rae	Y	Dore & Whittier, Architect	erae@dore&whittier.com
Mark Marshall	N	Dore & Whittier, Architect	
Jennifer Pinck	N	Pinck & Co., Inc. (PCI), OPM	jpinck@pinck-co.com
Andraya Lombardi	N	Pinck & Co., Inc. (PCI), OPM	alombardi@pinck-co.com
Margaret Wood	N	Pinck & Co., Inc. (PCI), OPM	mwood@pinck-co.com
James Dombrowski	Y	Pinck & Co., Inc. (PCI), OPM	jdombrowski@pinck-co.com
Larry Berger	Y	Pinck & Co., Inc. (PCI), OPM	lberger@pinck-co.com
Tom Hood	Y	W.T. Rich	thood@wtrich.com
Harvey Eskenas	N	W.T. Rich, CM	heskenas@wtrich.com
Jon Rich	N	W.T. Rich	jonrich@wtrich.com
David Petersen	N	Board of Selectmen	
Arian Haley	N	PTA	

Y = attendees; distribution to all

- 1. Call Meeting to Order at 6:30 PM**
- 2. Chairman's Comments** No Comments
- 3. Review and Approve Minutes**
 - **SBC January 11**
Minutes will be reviewed at the next meeting
 - **Comments on Working Group Minutes**
Minutes will be reviewed at the next meeting



4. Timeline/Calendar

The 100% bid Set has been distributed and trade bids are expected February 27th. Walk throughs have been conducted for move services and trade sub-contractors.

5. Meetings and Working Groups

- **January 30th – Technology**

- **Furniture Update**

The working group met to review technology and furniture choices and select 3 options to review. The architect is organizing samples of the options for teachers and staff to view before there is a final decision.

Question by Emma Hunt: How will teachers' concerns of varying student populations be addressed in terms of number of seats per classroom? D&W answered there will be extras ordered for overflow; however there will not be extras in all classrooms to avoid costs of over ordering furniture. D&W will confirm the final order number with the school and consider additional demand in the final number.

6. Review and Recommend for Approval

- **Technology Core Equipment**

A motion was made by Karen Summit to ratify the purchase order of technology equipment that had been previously approved by the board of selectmen. Cliff Pierce seconded the motion and it was approved unanimously by the committee.

- **WTR Amendment #4**

A motion was made by Karen Summit to approve WT Rich's amendment for demolition and abatement for an amount of \$1,061,300.00 to SMS Services. Larry White seconded the motion and the committee approved unanimously.

7. Execute MSBA Paperwork

8. Confirm and Set Future Meeting Dates

9. Other

- D&W presented for approval ASR#12 which was an amendment for additional permitting for the total of \$2,640.00. A motion to approve was made by Larry White and seconded by Christine Kneeland. The committee unanimously approved.
- Chris Walsh updated the committee that a dumpster will be delivered to the school tomorrow for purging of classrooms and other spaces.
- Dore & Whittier introduced Chip Heitkamp to the team who will be assisting during construction.

10. Adjourn

Chris Walsh made the motion to adjourn, seconded by Larry white and approved unanimously by the committee at 6:47PM

The next School Building Committee meeting is **February 22, 2018 at 6:30 PM**

The above is assumed correct unless the writer is notified within 5 days after receipt.

Prepared by: James Dombrowski, Pinck & Co, Inc.

Distribution: As noted above