

MEETING MINUTES

Pine Grove School School Building Committee

DATE OF MEETING: April 12, 2018
PURPOSE OF MEETING: Pre-Construction Meeting

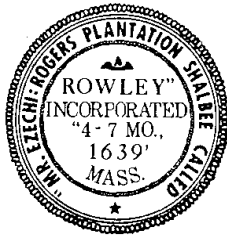
Joseph Perry	Y	Chair, Board of Selectmen	jospers2@verizon.net
Cliff Pierce	Y	Board of Selectmen	cliffmpierce@gmail.com
Lawrence White	Y	Chair, Finance Committee	lwfincommail@gmail.com
Dennis Roy	Y	Finance Committee	Droy51@comcast.net
Nerissa Wallen	Y	School Committee	Nerissa.Wallen@tritonschools.org
Brian Forget	N	Superintendent, TRSD	Brian.Forget@tritonschools.org
Michelle Cresta	Y	TRSD	Michelle.Cresta@tritonschools.org
Chris Walsh	Y	TRSD	Christopher.Walsh@tritonschools.org
Christine Kneeland	Y	Principal, Pine Grove School	Christine.Kneeland@tritonschools.org
Debbie Eagan	Y	Town Administrator, Town of Rowley	Debbie@Townofrowley.org
Karen Summit	Y	Treasurer, Town of Rowley	Karen.Summit@Townofrowley.org
Jane White	N	Pine Grove Parent	j_koopman@hotmail.com
Erica Geyer	Y	Pine Grove School Teacher	Erica.Geyer@tritonschools.org
Emma Hunt	Y	Pine Grove School Teacher	Emma.Hunt@tritonschools.org
Jeff Vincola	N	Pine Grove Parent	jeffvincola@gmail.com
Brad Dore	Y	Dore & Whittier, Architect	bdore@doreandwhittier.com
Jon Richardson	N	Dore & Whittier, Architect	jrichardson@doreandwhittier.com
Chip Heitkamp	Y	Dore & Whittier, Architect	cheitkamp@DoreandWhittier.com
Mark Marshall	N	Dore & Whittier, Architect	
Jennifer Pinck	N	Pinck & Co., Inc. (PCI), OPM	jpinck@pinck-co.com
Andraya Lombardi	N	Pinck & Co., Inc. (PCI), OPM	alombardi@pinck-co.com
Margaret Wood	N	Pinck & Co., Inc. (PCI), OPM	mwood@pinck-co.com
Deborah Marai	N	Pinck & Co., Inc. (PCI), OPM	dmara@pinck-co.com
James Dombrowski	Y	Pinck & Co., Inc. (PCI), OPM	jdombrowski@pinck-co.com
Larry Berger	Y	Pinck & Co., Inc. (PCI), OPM	lberger@pinck-co.com
Tom Hood	Y	W.T. Rich	thood@wtrich.com
Harvey Eskenas	N	W.T. Rich, CM	heskenas@wtrich.com
Jon Rich	N	W.T. Rich	jonrich@wtrich.com
David Petersen	N	Board of Selectmen	
Arian Haley	N	PTA	

Y = attendees; distribution to all

1. Call Meeting to Order at 6:37PM
2. Chairman's Comments
3. Review and Approve Minutes

- **SBC April 5, 2018**

Christine Kneeland made the motion to approve the minutes, seconded by Emma Hunt. Cliff Pierce, Larry White, Chris Walsh and Karen Summit abstained. The remaining committee members approved the motion.



4. Timeline/Calendar

The GMP was approved by the Board of Selectmen on Monday April 9th, containment for the planned asbestos abatement is to begin Saturday. Erosion control around the site is in place and was signed off by the Conservation Commission Agent

- **Review Bids for Award and Approval**

Subcontractor Name	Amount	90% CD Budget	Remarks
Back Bay Sign Company	\$30,991.00	\$39,789.00	Saving of \$8,798.00

L Berger presented WT Rich LOR 12 for signage where they recommended Back Bay Sign as the qualified lowest bidder. Karen Summit made the motion to approve the recommendation of Back Bay Sign for \$30,991.00, seconded by Larry White and approved unanimously by the committee.

Subcontractor Name	Amount	90% CD Budget	Remarks
Emanouil, Inc.	\$802,250.00	\$842,537.00	Savings of \$40,287.00

L Berger Presented WT Rich LOR 13 for landscaping where they recommended Emanouil, Inc. as the qualified lowest bidder.

There is a typo in LOR 13 on the subject, "Tuff" should read Turf.

Question by Christine Kneeland: Does this LOR include all of the landscaping? WT Rich answered it includes everything listed and in the backup.

Question by Joe Perry: Does this include playground equipment? WT Rich answered no, some items such as playground equipment are separate.

Question by Chris Walsh: Does this include site irrigation? WT Rich answered yes. Providing water to the garden is in the plumber's scope.

Question by Nerissa Wallen: Does this include the softball backstop? WT Rich answered no, that will be a part of fencing.

Question by Larry White: There was a statement that some items discussed are not covered in the \$802,250. Is this award amount an "apples to apples" comparison to the budget in terms of items included? The project team answered yes, this is an "apples to apples" comparison of the awarded amount to the budget. Items that are not covered in this awarded amount are covered in other budgets under different scopes of work.

Larry White made the motion to approve the recommendation of Emanouil, Inc. for \$802,250.00, seconded by Cliff Pierce and approved unanimously by the committee.

WT Rich is hoping to finish the Buy-Out process by the end of May. Their team is concentrating on site mobilization

5. Execute MSBA Paperwork No paperwork

6. Confirm and Set Future Meeting Dates

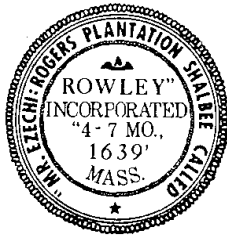
April 26th @ 6:30 tentative for SBC.

April 30th Town Meeting in the Pine Grove School gym.

Weekly construction meetings to continue at 9:00am. Team will discuss shifting meeting hours

7. Other

Question by Erica Geyer: Will workers be subject to a state CORI check or a federal background check? The team answered workers will receive a CORI, and out of state workers will be SORI checked by The Rowley Police Department.



8. Adjourn

Larry White made the motion to adjourn, seconded by Cliff Pierce and approved unanimously by the committee at 6:55PM

The next School Building Committee meeting is **April 26, 2018 at 6:30 PM**

The above is assumed correct unless the writer is notified within 5 days after receipt.

Prepared by: James Dombrowski, Pinck & Co, Inc.

Distribution: As noted above